



# ***The Evesham Flute Studio***

## **STUDIO RATES & POLICIES 2016-17**

(Effective September 1, 2016)

**2016-17 lesson rates are based on the amount of time scheduled:**

- ❖ 30 minute lesson—\$28 (recommended for elementary and middle school students)
- ❖ 45 minute lesson—\$38 (recommended for advanced middle school and ALL high school students)
- ❖ 60 minute lesson - \$48 (recommended for all advanced students)

**These rates are for students enrolled full-time during the school year and who are committed to attending lessons on a weekly basis. Students who desire a more flexible schedule will pay a higher rate and may not have a guaranteed time slot in the schedule.**

### **TUITION POLICIES**

1. **Tuition will be billed by the semester – Fall, Winter, and Spring.** See the semester calendar for details. You can make one payment at the beginning of the semester, or pay in 3 equal installments, at the first lesson of the month.
2. Statements will be placed in student mailboxes prior to the start of each semester and may also be emailed.
3. Payment may be made by cash or check only; no credit cards will be accepted. Checks should be made payable to ***Evesham Flute Studio***.
4. If choosing to pay monthly, a late charge of \$5.00 may be assessed for payments not received by the second lesson of each month.
5. You will be invoiced separately for additional items as they occur, such as music or supplies obtained on behalf of the student, instrument repairs, or any competition or recital fees that may arise. These invoices are to be paid within 14 days of receipt.
6. **Please Note: Your semester tuition is a retainer that reserves your time slot in the teaching schedule.** Please read the following guidelines carefully:

- **Students are expected to pay for the entire semester of lessons, regardless of any impending absences.** Refunds will not be given for missed lessons. However, make-up lessons may be scheduled providing at least 24 hours' notice is given for a cancellation, and there is availability in the studio schedule. Make-up lessons do not need to occur in the same week as the absence, but need to be completed in the same semester.
- **Last minute cancellations will not receive a make-up, refund or credit.** Also, if a make-up lesson has been scheduled and agreed upon and the student does not show up, no further make-up time will be granted.
- Lessons will be conducted during the regularly scheduled time. If a student arrives late, the remaining time allotted will constitute the complete lesson.

#### Other important notes:

- If you wish to discontinue lessons during the semester, two weeks' notice must be given.
- Tuition will be prorated for new students joining mid-semester.
- Credit will ***always*** be given should the teacher have to cancel a lesson for any reason.
- **Summer Lessons:** A 9 or 10 week summer schedule will be arranged prior to the end of the school year. During the summer session, students select the number of lessons they wish to take and pay only for those lessons. **This is the only exception to the above stated policy.**

7 Cooper Avenue, Suite B ~ Marlton NJ 08053

Phone/Fax: 856-552-0718

[www.eveshamflutestudio.com](http://www.eveshamflutestudio.com)

renae@eveshamflutestudio.com

**Revised 8/8/2016**